

Democratic Party of Kaua'i Officer Nomination Form

I have been a registered member of the Hawaii Democratic Party for at least one year (see rules page 2) and would like to be considered as a candidate for election to the office checked below:

- Kauai County Chair
- Kauai County Vice Chair
- Kauai County Secretary
- Kauai County Treasurer
- Kauai County Information Technician
- Kauai County Female Youth Representative
- Kauai County Male Youth Representative
- Kauai County Female State Central Committee Member
- Kauai County Male State Central Committee Member

Print Name

Signature

Date

email address

Telephone

Please attach additional sheets with your comments and qualifications and mail to: Nominations Committee • C/O Kauai Island Finance • P.O. Box 173 • Lihu'e HI 96766

Section 2. Officers, Eligibility and Nominations

Any member of the Party residing in the County may be elected an officer of the County Committee including County Chairperson, with the requirement that any member seeking the office of County Chairperson shall have been a member of the Party for at least one (1) year prior to the County Committee Officers election. Elected officials, individuals appointed to fill an elected office, or candidates for elected office are not eligible to become County Chairperson. If a member has resigned from the Party in the two years prior to re-enrollment, the re-enrolled member must be a member in good standing for at least one year prior to the County Committee Officers election prior to being elected an officer of the County Committee. If a District Chairperson, Precinct President, Precinct First Vice-President or a Precinct District Councilperson is elected as a county officer, that person shall automatically vacate the lesser office. Any person who wishes to be a candidate for Chairperson, Vice-Chairperson, Secretary, Treasurer or Information Technician shall file nomination papers at least ten (10) days prior to the Kaua'i County Convention in even-numbered years. Any person wishing to be a candidate for Youth Representative shall file nomination papers at least ten (10) days prior to the Kaua'i County Convention in even-numbered years. Members of the State Central Committee are elected in even numbered years in accordance with the General Laws of the Democratic Party of Hawaii.

2A. Officers of the Kaua'i County Committee shall be a Chairperson, one (1) or more Vice-Chairpersons, a Secretary, Treasurer, Information Technician and two (2) Youth Representatives, one (1) male and one (1) female, and such other officers as may be provided in the rules of the Kaua'i County Committee.

2B. The duties of officers of the County Committee shall be those usually pertaining to the office concerned and specifically include any duties imposed by the General Laws of the Democratic Party of Hawaii or duties specific to the Kaua'i County Committee.

2C. The Chairperson of the County Committee shall have the power and duty to appoint the Chairperson and members of all special and standing committees unless otherwise specified, with the advice and consent of the County Committee. The Chairperson shall be responsible for the calling of all special meetings of the County Committee, and the giving of proper notice and the arranging for meeting places for both special and regular meetings. The Chairperson shall also be responsible for attending meetings of the State Central Committee, or of its select committees, and reporting the proceedings at such meetings to the next regular meeting of the County Committee. The Chairperson shall automatically vacate his/her office upon appointment to fill the vacancy of an elected office or upon filing as a candidate for elected office.

2D. The various Vice-Chairpersons shall be responsible in the order of their designation for carrying on the functions of the Chairperson in the absence of the Chairperson.

2E. The Secretary will be charged with keeping accurate minutes of all meetings of the County Committee and its Executive Committee. These minutes shall be properly typewritten and entered along with all written reports of officers and special and standing committees, in a book maintained for that purpose and turned over intact to the succeeding Secretary.

2F. The Treasurer shall be primarily responsible for all fundraising activities within the County, shall have custody of the County Treasury which shall be deposited at a commercial bank in the name of the County Committee and shall submit a report in writing at each regular meeting of the County Committee. The Treasurer shall be responsible for seeing that all money is collected by duly authorized and identified persons, that receipts are given to all contributors, and that a strict accounting is kept of all funds so collected. The Treasurer may be bonded in a reasonable amount determined by the County Committee and the premium will be paid from County funds. The Treasurer shall submit a biennial financial report of County Committee finances to the State Central Committee Treasurer and District Council finances to the State Central Committee Treasurer one (1) week prior to the County Convention in every even-numbered year.

2G. The Information Technician shall be responsible for maintaining the Democratic Party of Kaua'i's webpage, to include updating the calendar and telephone mailbox, keeping and maintaining the electronic mailing list, sending electronic mail, updating membership records in the database and other duties related to the position as may be assigned.